

HEALTH:IT

Practice Fusion Assignment 14

Enrolling patients in PHR

Before we get started:

- Log into your Practice Fusion account

1. Click the “Charts” link located in the main blue bar



2. Choose a patient from the list. To do this click on the patient’s name (first or last name).

3. On the patient’s page select the “Patient Actions” area and click “Enroll the patient in the PHR”



4. Fill out the fields for the patient. Select the checkbox agreeing to the terms listed above. Click “Enroll patient and print PIN” button. NOTE: The red asterisk is a required fields and must contain a value.

5. This patient now has access to look at their health records. Also, is the option to print the login information for the patient. It includes the email and PIN.

6. From the “Charts” link click on the patients name you just enrolled in PHR.

7. On the patient’s page select the “Patient Actions” area and click “Print patient chart”

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8. Select what you would like to print by checking the checkbox. When completed click the “Print Preview” button and then “Print”

