

HEALTH:IT

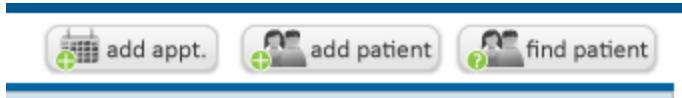
Practice Fusion Assignment 8

Adding patients

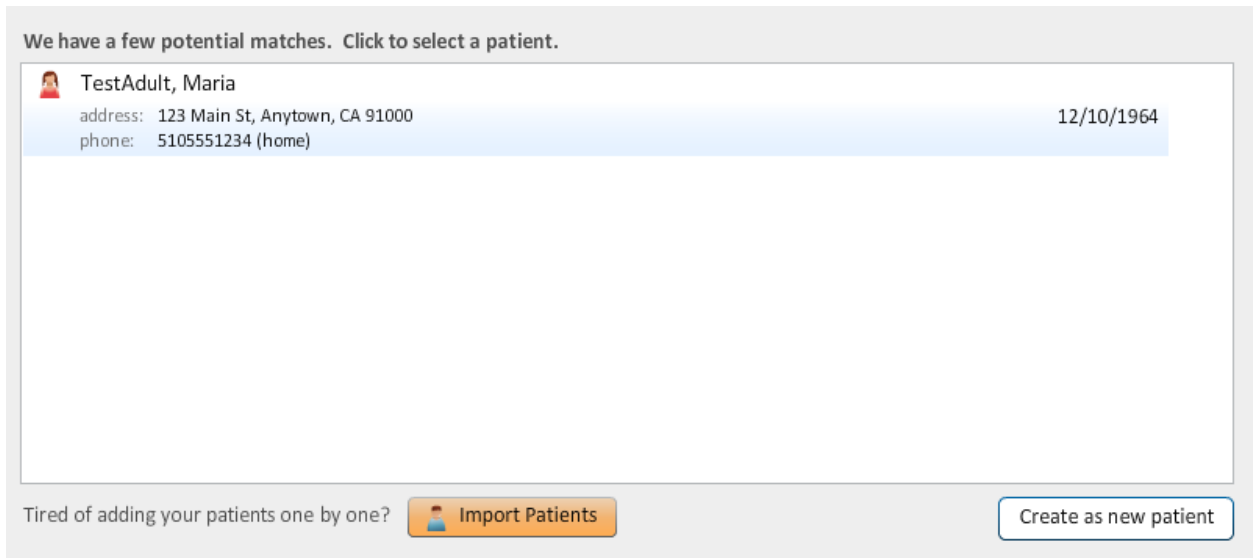
Before we get started:

- Log into your Practice Fusion account

1. Click the “add patient” button located towards the top right side of the screen



2. Enter a fictitious patient into your practice. To do this, enter the fields for the patient and then click the “Search for existing”. Practice Fusion will attempt to search for existing patients first. Review the results found and then click the “Create as new patient” button to add the fictitious user.



3. Fill out the rest of the patient information for your fictitious patient. This information will be made up. Click “Save” when done.

HEALTH:IT

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Create New Patient

Active patient

Identifying information

Patient record number generate record number

First name *

Middle name

Last name *

Gender *

Date of birth * Date of death

SSN

Contact

Email Patient doesn't have an email address

Mobile phone * [Why we ask for this >>](#)

Patient doesn't have a mobile number

Patient/Guardian has approved the following:

Send mobile text notifications

Send voice notifications

Home phone *

Work phone Work Ext.

Preferred method of communication

Address

Address Line 1

Notes Spell check is off

4. You have now entered a patient's information and started an EHR for them. To see a listing of you patients click "Charts" and then "Patients". Your newly created Patient will appear in the list.

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Adding patients

Home Schedule **Charts** eRx Messa

Patients Unsigned Charts

Recently accessed patients:

| | | |
|--|-----------------------------|-------------------------|
| First name: | Last name | First name |
| <input type="text"/> | Chamness | Michael |
| Last name: | TestAdult | Maria |
| <input type="text"/> | TestChild | Jessica |
| Date of birth: | TestTeen | Emanuel |
| <input type="text"/>  | TestToddler | Karen |
| Patient record number: | | |
| <input type="text"/> | | |