HEALTH:IT

Practice Fusion Assignment 6

Adding instructor as a user

1. Click the gear icon located in the top right portion of the window.

2. Clicking the gear icon will load a pop-up. On the pop-up make sure you are under the "Users" section and click the "Add new User(s)" button.

3. Add fields relevant to the user you want to add. For adding your instructor make sure to select Phys. / MD / DO as the edit level To finalize adding users, click the "Add New Users" button on the bottom of the pop-up. You can add up to 10 users.

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NOTE: For every user you add they will receive login directions to access your practice/company on Practice Fusion.